# We are the Canberra PCYC in 2015–16

# & we’re
# building positive futures

## s across the ACT

© Canberra Police Community Youth Club Incorporated 2016.

**Canberra PCYC Erindale Centre (Head Office)**
17 Grattan Court
Wanniassa ACT 2903

**Fyshwick Youth Skills Centre**
4/31 Wollongong Street
Fyshwick ACT 2609

**Mailing Address**
PO Box 333
Wanniassa ACT 2903

**Head Office:** (02) 6222 8100

**Website**
www.pcyc.net.au

www.facebook.com/cpcyc

www.twitter.com/canberra_pcyc

# Contents

# President's Report – David McLean

On behalf of the Canberra PCYC Committee, I would like to record our admiration and appreciation for the dedication, commitment and financial support which has been forthcoming from our fantastic staff, sponsors and stakeholders over the past year.

This year has seen some changes to the Committee, and I would like to acknowledge the contributions of former member Rachel Harris as Treasurer. I would also like to thank Tony Campbell for his invaluable contributions as interim Executive Manager and mentor to management. Tony's generous contributions and significant achievements have spanned many years and a number of roles for which the organisation is very grateful.

On behalf of the Committee, we also welcome Steve Merenda, whose dedication and financial expertise will serve Canberra PCYC well, and Executive Manager Cheryl O'Donnell whose energy and experience will help us write the next chapter in the proud history of Canberra PCYC.

Our ongoing focus on business improvement allows us to remain agile, responsive and committed to the success of our major stakeholders ACT Policing and the Community Services Directorate. The introduction of the pilot Intensive Diversion Program reflects the outcomes of significant works to strengthen our systems and capabilities.

This year we were also pleased to announce Australian Government funding via the Safer Streets Programme for 'Project Booyah'.

This program was developed by the Queensland Police Service and has operated in that state for five years to great success. We look forward to the start of 'Project Booyah' and to reporting on its successes in coming years.

Building positive futures remains our mission, and with our longstanding partnerships and supporters we continue to reach generations of Canberra residents. To all who have contributed to our mission, thank you for your support. We hope you share the satisfaction of having contributed to Canberra PCYC and the local community in your own special way.

Building positive futures requires an enormous amount of support in a variety of forms. I invite you to read our annual report so that you may appreciate the value created by the many programs and activities that we have delivered.

I would like to say a sincere and final thank you to the Committee members, staff and volunteers of Canberra PCYC. Through your expertise and commitment to this organisation we have fulfilled our mission countless times. Thank you all for your contributions and for the exciting future you are creating.

# General Manager's Report – **Stephen Imrie**

It is a pleasure to report on the past year's achievements as we have seen significant and positive changes occur in Canberra Police Community Youth Club (CPCYC). Our mission remains to build positive futures, and we see this mission achieved as we impact the community and service users utilising every level of our organisation.

Our core outreach business continues to be working with vulnerable young people and their families, either in the form of case management or targeted groups programs and crime diversion programs. We continue to work with the ACT Government Community Services Directorate and Australian Federal Police. These key partnerships see our outreach staff provide intensive support to over 100 young people and their families weekly, with a further 120 young people receiving exposure and lower level support through outreach sports programs run in conjunction with Multicultural Youth Services and high schools. We believe we can positively impact each and every service user in some way.

It is a pleasure for our staff to walk the journey with people, celebrating the positive changes we see in those whom engage with us. We have seen relationships restored, people connected with supportive communities, people getting apprenticeships and other work placements, people secure housing, people re-engaged with education, and people empowered to make better choices for their lives. The work we undertake aids young people and their families to decrease risk factors and barriers, and increase their strengths and protective factors.

We operate in a community sector that relies on collaboration with other non-government organisations, and government agencies. I would like to extend a warm thanks to other agencies working directly with CPCYC in the Child Youth and Family Services Program, as we are all together striving to increase the capacity of our community sector workforce in order to ensure we deliver the best services possible to those young people in need, and their families.

CPCYC continues to adapt to the needs of the community, with the implementation of a new crime diversion program; the "Intensive Diversion Program", new anti domestic violence programs, and the promise of Poroject Booyah beginning in financial year 2016/17. With the expansion of these programs it is anticipated that we will reach more young people in need, and further reduce youth crime rates.

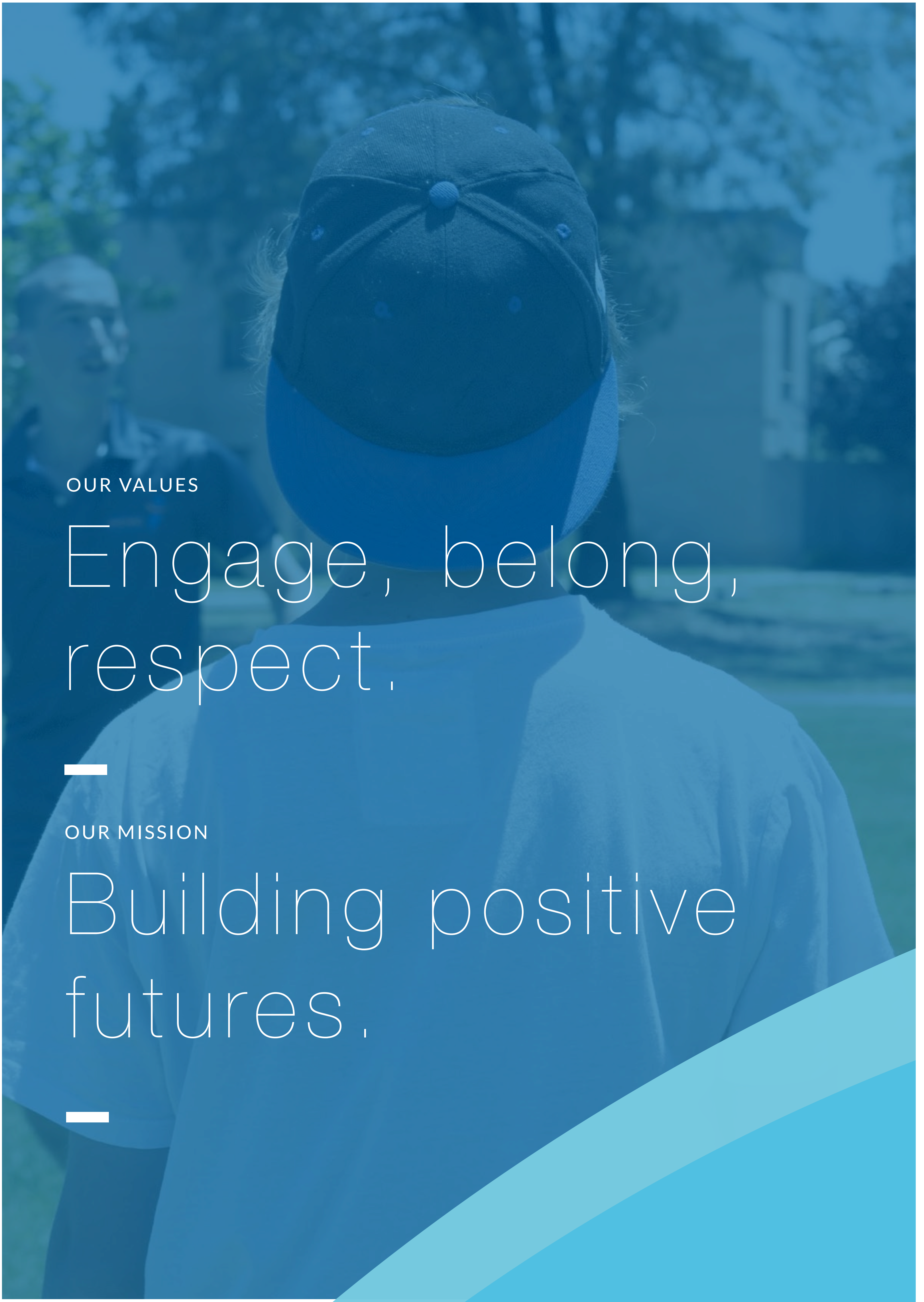
Our Erindale Activity Centre continues to provide a hub for young people to participate in sports, martial arts, parkour, cheerleading, gym, tots programs and dance each day of the week. It is heart-warming to see so many young people engaging in healthy and fun social activity every day of the week.  The positive community created by our staff and volunteers has seen our membership base grow.  Our volunteers have donated over 1800 hours of their time.

I would like to acknowledge the ongoing work of our dedicated board members led by David McLean, whom regularly donate their time and expertise to ensuring our organisation is moving ahead. A special mention must be given to Tony Campbell who took on a temporary Executive Management role in order to aid with the implementation of the board's strategic plan and vast workload. We have seen many great initiatives and ventures materialise due to Tony's input.

Finally, I would like to thank those who donate to our organisation, either by way of direct donation or through the fundraising ventures we utilise. Your monetary support helps PCYC provide support to more young people in need, and stay true to our cause.

It is with great sense of pride that I present the 2016 CPCYC Annual Report.


CANBERRA
PCYC
UNIVERSITY OF
CANBERRA
WORKING TOGETHER IN
DEVELOPMENT
131 444
POLICE



OUR VALUES

# Engage, belong, respect.

OUR MISSION

# Building positive futures.

# OUR ORGANISATION

Canberra PCYC (CPCYC) is a not-for-profit organisation whose primary purpose is to build positive futures for at-risk young people, and to assist young people from entering the justice system.

We adopt a client-centered approach that works closely with families, education services and other formal and non-formal support networks.

We are a trusted stakeholder within the statutory and community service system, giving families, police, the youth justice system and the courts a sound destination to which to divert young people.

## STRATEGIC PLAN

### I. PROGRAMS AND ACTIVITIES

CPCYC programs and activities focus on early intervention of contact with the youth justice system by helping children and young people and their families to become strong and to connect with the services and supports they need.

CPCYC programs and activities divert children and young people away from the formal youth justice system as early as possible with custody being a measure of last resort.

CPCYC programs and activities engage and encourage the participation of children, young people and their families by ensuring they are actively involved in discussions and decisions affecting them.

CPCYC programs and activities will achieve lasting change through building positive futures.

### II. STAKEHOLDER ENGAGEMENT

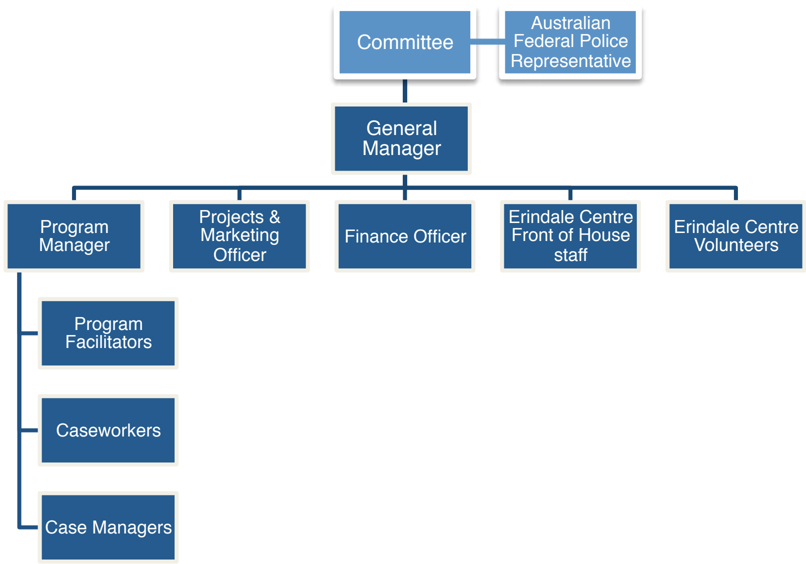
CPCYC will be engaged, responsive and professional in the provision of services to it's stakeholders in line with the CPCYC strategic goals and values.

CPCYC will understand and promote the interests of our stakeholders.

### III. ETHICS

CPCYC will conduct our business to achieve the mission of the organisation through ethical behaviours, considered decisions, openness, visibility and best practice standards in all operations.

**Fig. 1. Management Structure**




CPCYC provides recreational-based early intervention, crime prevention and reduction, and youth crime diversion programs for vulnerable young people. These are targeted programs for young people who are exhibiting anti-social behaviour, disengagement from school, or are engaging in low-grade petty crime. Our programs are co-designed with young people and their families to ensure that targeted outcomes meet the needs of individuals. Our collaborative models build on the skills and experiences gained from our close ongoing relationship with the AFP, and provide the community services sector with a wide range of supports to engage some of the most isolated and disengaged young people in the community.

These programs demonstrate diverse possibilities for lifestyle choices and better pathways by offering high adrenaline, positive, safe risk taking activities that young people can enjoy. Outcomes include an increase in participants attending regular schooling, reductions in anti social behaviour, an increase in community engagement, a reduction in suspension rate of participants, and a reduction of participants entering or re-entering the youth justice system.

CPCYC also provides case management to vulnerable young people and families. Through our support frameworks we ensure that participants achieve tangible outcomes and practical skills to effect positive changes, increased resilience and increased community engagement.

Our sport and recreation programs and activities form a part of our community engagement strategy. These programs and activities are a low cost, high quality service run out of our Erindale Centre. Our wide range of sporting and recreational options cater to the diverse local community and provide our members with an inclusive environment, sense of belonging and an increase in health and mental wellbeing.

# FUNDING OVERVIEW

AUSTRALIAN FEDERAL POLICE

**$507,000 excl. GST**

COMMUNITY SERVICES DIRECTORATE

**$640,816 excl. GST**

FUNDRAISING

**$487,630**


# OUR PROGRAMS

Canberra PCYC's suite of programs have been developed to address the strategies and objectives in the ACT Government's *Blueprint for Youth Justice in the ACT 2012-22.*

**Adventure Program**
Intervention for vulnerable young people

**Intensive Diversion Program**
Intensive intervention for high risk young people in contact with ACTP/CYPS

**Traffic Offenders Intervention Program**
Diversion for driving offences

**Defusing Family Violence: 'Face Your Anger'**
Acute diversion for young people exhibitng violent behaviour

**Defusing Family Violence: 'Understanding Teens'**
For parents and carers of young people with behavioural concerns

**Case Management**
Targeted support

*"Respect, you have to give respect to get it back, you have to show respect to your friends and your peers to keep them in a good state of mind, to keep you in a good state of mind."*

– Participant

| | DESCRIPTION |
|---|---|
| ADVENTURE PROGRAM | Activities run during school terms as a means of positively engaging vulnerable young people and early-stage youth offenders. The program is enmeshed with cognitive sessions focused on key offending risk indicators. |
| IDP - INTENSIVE DIVERSION PROGRAM | The Intensive Diversion Program (IDP) is a cross agency crime diversion pilot established to significantly reduce offending behaviours by high risk young people aged 14-17 & 13-15 years within the ACT.<br><br>The IDP is a full-time Monday-Friday program with referrals from the Child & Youth Protection Service and ACT Policing. It incorporates the *Step-Up* program shown to sucessfully reduce recidivism and improve anger control. |
| DEFUSING FAMILY VIOLENCE: 'Face Your Anger' | The Defusing Family Violence: Face Your Anger program focuses on anger management and behavioural control in the context of the family environment. Participants receive a certificate of completion following successful attendance and engagement in a minimum of 4 sessions. |
| DEFUSING FAMILY VIOLENCE: 'Understanding Teens' | Defusing Family Violence: Understanding Teens targets parents and carers. The parenting program focuses on communication, parenting skills, anger management and family violence, and complements the Face Your Anger program. Participants receive a certificate of completion following successful attendance and engagement in a minimum of 4 sessions. |
| TOIP - TRAFFIC OFFENDERS INTERVENTION PROGRAM | The Traffic Offenders Intervention Program is an evidence-based cognitive diversion program. This program is already established in NSW, where it is is utilised by Police and the Courts as a diversion from formal sentencing.<br><br>TOIP increases understanding of the factors associated with illegal and dangerous driving behaviours, provides Police and the Courts with a credible rehabilitative option, increases safety on the roads for all road users and reduces traffic offences. |
| CASE MANAGEMENT | Case managers work with vulnerable young people and their families to achieve targeted support plans and coordinate wrap-around services on a needs basis to ensure timely and relevant support is in place. Case management is delivered in accordance with the Canberra PCYC evidence-based case management framework. |

| OUTPUTS | OUTCOMES | FUNDING |
|---|---|---|
| 50 young people at any one time. 40 sessions for each weekday. | 1. Reduction in criminal behaviours<br>2. Supported back into education and/ or employment<br>3. Linked into sporting and recreational communities | **CSD** |
| Up to 6 young people at any one time receiving intensive support and long term case management. Targeting 24 young people per year over 51 weeks.<br><br>Pilot reviewed December 2016. | 1. Reduction in criminal behaviour & recidivism<br>2. Diversion from formal justice system<br>3. Young people are helped early & provided with supports<br>4. Young people & families helped to get back on track<br>5. Increased protective factors | **AFP** |
| 8 programs annually. | 1. A reduction in violent behaviours<br><br>2. Delivery of educational strategies for dealing with challenging situations | **AFP** |
| 12 programs annually. | 3. Improved communication techniques<br><br>4. Improvement in family relationships<br><br>5. Positive parenting skills | **AFP/CSD** |
| Minimum 3 programs per quarter once established. | 1. Reduction in dangerous driving behaviours<br><br>2. Better understanding of the importance of road safety | **AFP/ Self-funding** |
| Up to 60 families at any one time. | 1. Fulfilment of agreed requirements within each individual client diversion plan. | **CSD** |

## Our Programs Align with ACT Government objectives

| | Blueprint for Youth Justice in the ACT 2012-22 – Goals (1) | Property Crime Reduction Strategy 2012-15 – Objectives (2) | Human Services Blueprint – Goals (3) | ACT Prevention of Violence Against Women & Children Strategy – ACT (4) | ACT Road Safety Strategy 2011-20 – directions (5) | ACT Aboriginal & Torres Strait Islander Agreement 2015-18 |
|---|---|---|---|---|---|---|
| Adventure Program<br>Intensive Diversion Program | 1. Youth offending and re-offending is reduced.<br>2. The over-representation of Aboriginal and Torres Strait Islander children and young people in the youth justice system is reduced.<br>3. Children and young people are diverted from the formal youth justice system.<br>5. Children, young people and their families are helped early and provided with the supports and services they need. | 1. Stopping the cycle of offending – justice reinvestment.<br>2. Engaging the disengaged through early intervention. | Connecting government and community services where people require a joined-up response. | | | 1. Respectful interaction with the community.<br>2. Work with different communities differently. |
| Traffic Offenders Intervention Program | 1. Youth offending and re-offending is reduced. | 2. Engaging the disengaged through early intervention. | Responding early to reduce future demand for higher cost services. | | 2. An ACT community that shares the responsibility for road safety,<br>3. Agencies and stakeholders working together to improve road safety | |
| Case Management | 1. Youth offending and re-offending is reduced.<br>5. Children, young people and their families are helped early and provided with the supports and services they need. | | Services are better matched to people's actual needs—right support, right time and right duration. | | | 1. Respectful interaction with the community.<br>2. Work with different communities differently. |
| Defusing Family Violence | 5. Children, young people and their families are helped early and provided with the supports and services they need. | 2. Engaging the disengaged through early intervention. | Building people's and families skills and capacity.<br>Responding early to reduce future demand for higher cost services. | A reduction in the prevalence of violence against women and children.<br>A non-discriminatory and anti-violence culture.<br>Fair and just responses that hold men who use violence accountable and which work to change their behaviour. | | |

## Our Programs Respond to the Ministerial Directions for ACT Policing


(1) *Ministerial Direction*. (2015, p. 1). Retrieved from http://www.police.act.gov.au/~/media/act/pdf/signed%20ministerial%20direction%202015-16%20-%203%20 june%202015.pdf

## Intensive Diversion Program

I. DESCRIPTION

The Intensive Diversion Program (IDP) is a cross-agency diversion pilot designed to significantly reduce property crime committed by young recidivist offenders in the ACT. The IDP will be overseen by the Joint Review Committee (JRC) comprising CPCYC, Child and Youth Protection Services (CYPS) and ACT Policing.

The IDP program combines the following mix:

- Full time (9am - 5pm) program activity based on a mix of skills-based activities, educational programming and/or vocational pathways, domestic violence intervention (Duluth), personal development and life skills sessions.
- The 10-week Step-Up multi-modal program, an evidence-based cognitive behavioural program.
- Intensive case coordination facilitated through weekly meetings with CPCYC as the lead, ACT Policing, Child and Youth Protection Service, and secondary partners as required.

II. TARGET

The target group for the IDP is young people who are at high risk, or engaged in, offending behaviours and who are engaged with the Child and Youth Protection Service or ACT Policing.

The IDP prioritises young people in Out Of Home Care, Aboriginal and Torres Strait Islander peoples, culturally and linguistically diverse young people, and young people with parents or family members who are incarcerated or have a history of incarceration.

The age range is 13-17 years and is open to male and female participants. It is anticipated that each group will have a maximum of 6 participants and be supported by two support staff and one case manager.

III. FUNDING

The pilot is funded by ACT Policing.

## Adventure Program

I. DESCRIPTION

CPCYC's Adventure Program is a crime diversion program designed to divert young people under the age of 18 years who are first offenders or who have had preliminary contact with the justice system from further involvement in criminal activities.

The Adventure Program utilises high adrenaline, positive, safe risk taking activities in a positive mentoring environment. Young people involved have generally had some contact with the justice system, and may have a history of behavioural concerns at home and in school. Young people are involved for one day each week during school term, with weekly sessions on topics such as domestic violence, complemented by activities such as downhill mountain-biking, motorbike riding, welding, bushwalking and ball sports.

II. TARGET

The target group is young people who are first offenders or who have had preliminary contact with the justice system. Issues

faced by young people may also include school suspensions, mental health concerns, social isolation, drug and alcohol abuse, and family conflict.
The age range is 12-18 years and is open to male and female participants. The program is divided into groups, with each group having a maximum of 12 participants. Each group is supported by two program facilitators. The Adventure Program services between 45 and 60 young people any one time.

III. FUNDING
The ACT Community Services Directorate funds the Adventure Program through the ACT Child, Youth and Family Services Program for Group Programs.

## Defusing Family Violence: Face Your Anger

I. DESCRIPTION
'Defusing Family Violence: Face Your Anger' is a five-week program focusing on anger management and behavioural control in the context of the family environment. Participants receive a certificate of completion following successful attendance and engagement in a minimum of 4 sessions.

Participants of the program address aggression, violence and managing emotions in a group environment. The program encourages peer-to-peer support. Programs are run once each school term for young people between the ages of 11-18 years.

CPCYC facilitates the programs for participants from across the ACT, with convenient transport options available for Northside and Southside participants.

II. REFERRALS
The majority of referrals for the Face Your Anger Program are received from the Department of Education and ACT Policing. Referrals are also accepted from other agencies and from Restorative Justice, along with self-referrals and referrals from parents and carers. Participants are placed in groups appropriate to their age and maturity level.

III. FUNDING
ty level.

## Defusing Family Violence: Understanding Teens

I. DESCRIPTION
Defusing Family Violence: Understanding Teens is a short-term cognitive program for parents with teenagers exhibiting challenging aggressive behaviours. The program is designed to reduce family violence and improve communication between parents and young people.

The program equips parents with strategies and techniques to help them manage by assisting them to find the right balance between supporting their child's desire to be independent, and keeping them safe.

The program focuses on improving parents' ability to communicate with their child, whilst learning about different parenting styles and how to use them to support their child.

II. TARGET

The target group for the Understanding Teens program are parents and carers who require assistance to manage the behaviour of their teenage children, especially when their children have had contact with ACT Policing and/or the justice system.

Parents may also be facing a variety of issues themselves, such as mental health concerns, social isolation, drug and alcohol abuse, and family conflict.

The age range is not limited, and is open to male and female participants. The program is divided into Northside and Southside groups, with each group having a maximum of 10 participants.

III. FUNDING

This program is funded by ACT Policing.

## Traffic Offenders Intervention Program

I. OVERVIEW

The Traffic Offenders Intervention Program (TOIP) is an evidence-based cognitive diversion program. This program is already established in NSW, where it is utilised by police and the courts as a diversion from formal sentencing.

The goals of the TOIP are to increase understanding of the factors associated with illegal and dangerous driving behaviours, provide the Courts with a credible sentencing or rehabilitative option, increase safety on the roads for all road users and reduce the number of traffic offences committed in the ACT. Sessions include:

- • How alcohol and drugs affect driving ability
- • Understanding the law, the road rules and the Court process
- • Understanding the roles of the emergency services and the effect road trauma has on
- emergency services personnel
- • Knowledge of the road safety rules associated with driving
- • Understanding the consequences of your driving actions from a victim's perspective

Participants must complete assessment tasks for each session and a final reflection task is required to finish the program. Attendance and participation are compulsory. No age or gender restrictions apply.

II. TARGET

Referrals are received from ACT Policing, Restorative Justice and the legal community. Participants can also self-refer.

IV. FUNDING

Start-up funds for this program were provided by ACT Policing. Currently, the program is self- funding.

# Case Management

### I. DESCRIPTION
Case management is provided to vulnerable young people and families. CPCYC's case management framework is strengths based and service user driven. Case managers are in regular communication with a service user's stakeholders to ensure a wide support team is in place, and all stakeholders are aware of new developments.

The service uses a holistic, relational approach that often includes involvement in parenting programs, outreach programs, CPCYC Erindale Centre activities, and/or external counselling services. Support frameworks assist service users to achieve tangible outcomes, gain practical skills to effect positive changes, develop increased resilience, and increase community engagement.

CPCYC case management is utilised to complement the Intensive Diversion Program (IDP), with case managers working with stakeholders to support young people that are involved in the IDP.

### II. TARGET
The target group for CPCYC case management is vulnerable young people and families in the ACT who require medium (more than three months) to long-term assistance, and are dealing with a variety of complex issues. Issues faced by service users include concerns related to housing, mental health, drug and alcohol abuse, family conflict.

CPCYC prioritises young people and families in the Tuggeranong and Inner North/Gungahlin regions, due to the lack of region-specific case management service providers in those regions.

CPCYC services between 36 and 60 young people and families at any one time, with three FTE case managers managing an average caseload of 15 clients.

### III. FUNDING
The ACT Community Services Directorate funds CPCYC case management through the ACT Child, Youth and Family Services Program.

# COMMUNITY ENGAGEMENT

Canberra PCYC have partnered with a number of individuals, groups and services in a variety of roles ensuring that members of the community are given access to the targeted support they require, including a range of activities to assist with individual needs.

We have also been active in ensuring that access to our services and facilities remains affordable and available for vulnerable young people and their families.

The Canberra PCYC Erindale Centre holds a special place in the hearts of many people in Canberra's community. It is a place where CPCYC values, of "engage, belong, respect" are truly upheld.

Our dedicated program facilitators provide a place for people to belong, as they welcome any young person (or older participants) into a supportive environment. In all of our engaging programs, we teach respect for self, awareness, and respect for others. CPCYC has always been about more than learning a new sport or skill, it has been about a modelling a pro-social environment and linking young people into a supportive community in order for participants to increase one of their most important attributes; resilience.

Every school week, over 700 young people (now 800) and their families come through the front doors of the Erindale Centre. We have seen an increase in membership across most programs, as more young people and their families engage in our programs, and more parents and carers seek productive and purposeful activity for their children.

Sadly, this last year has seen our amazing Box Tag and boxing coach Paul Perkins has moved on to other boxing ventures and to further pursue his study in the area of inclusive sports. Paul was a very popular coach and colleague at CPCYC and will be dearly missed. We thank Paul for his many years of service at CPCYC, both as a volunteer and paid employee.

Our open day in December 2015 was a great success, with many people coming through the doors of the Centre to view the showcases of our martial arts, tots, wrestling, cheerleading and dance programs. It was great to see the Australian Federal Police engaging with the community at the open day event.

We utilised the open day opportunity to farewell some of Canberra PCYC's finest and long-term employees in Noelene Everett and Helen Wells, two lovely people who worked behind the counter welcoming young people and their families into the Centre for 8 years and 20 years respectively. Noelene and Helen were assets to Canberra PCYC, providing much more than just "a face behind a counter"; they provided support to those who needed it, an ear for those who needed to talk, and smiles to brighten everyone's day. We wish Helen and Noelene all the best in their retirement.

Our Board is engaging with developers and government organisations to discuss potential ideas to enhance the Erindale Centre. We are confident that we can utilise the Centre's capacity to reach and service more young people in Canberra, holding true to our mission, to build positive futures.

## Peter Morton Academy for Judo and Jishu Khan (PMAJJK)

Peter Morton Academy for Judo and Jishu Khan (PMAJJK) continues to operate out of the Erindale Centre, remaining one of the longest standing programs at Canberra PCYC. A huge thanks to David Burgemeister and Kris Arnold for all of their continuing efforts with PMAJJK. It is one year on from the passing of the great Peter "Froggy" Morton and we are sure he would be satisfied with the quality of coaching being provided, and the dedication to a high standard of excellence. Equally, we are sure Froggy's community spirit lives on through PMAJJK and Canberra PCYC.

## Fire Belly

Fire Belly is a fitness program developed for vulnerable young people and young people in need. The program incorporates weights circuit fitness, cardio training, strength and conditioning, and box-fit style training. The program is open for referral from external agencies seeking to place young people in a supportive, engaging, pro-social environment. Fire Belly offers a space for young people to build self-confidence and a positive self-image, and increase their physical and mental health. We have seen over twenty-five people referred to the program and receive support beyond the gym workout.

## Shobu Kai Karate

Shobu Kai Karate is a popular martial art with over 40 young people attending every week. Our skilled instructors have been engaged in Shobu Kai for over 20 years, and, similarly to PMAJJK, have done most of their training at Canberra PCYC since the Erindale Centre opened. We thank Dale Warner and David Prior for their ongoing volunteer commitment and dedication to Shobu Kai and passing on skills to the young participants, as well as Kevin and Thomas Sun who also volunteer their time on Saturdays.

## Dream Danz Studios

Dream Danz is in its third year of operating out of Canberra PCYC Erindale Centre. The Dance school provides over fifteen classes per week for various ages of people studying dance styles including Ballet, Jazz, contemporary, and hip hop. Dream Danz has held two major functions in the year, with over 100 young people participating in the events.

## Aikido

Aikido classes continues to operate three days per week. Aikido is based on the principles of non-violence and non-resistance. It involves throws, locks, and pins that do not damage limbs. Aikido is non-competitive, and does not involve striking or blocking aggressors. This martial art offers insight and resolution to any conflict situation, including verbal arguments and other non-physical conflict.

Aikido members enjoy the strong sense of friendships base and holistic learning involved in the aikido. Scott Burns, Sensei for over 5 years, continues to volunteer his time along with other volunteers Bruce Lowes, Clare Engel, Clint Devaile and Gus Haddad, and the club is grateful for their ongoing efforts.

## Wrestling

Our wrestling program has seen some significant growth in the junior area. 2015/16 has been one of PCYC's most successful years in competitive wrestling in recent history. Two of our club members Jess Mill and Ben Pratt travelled interstate and overseas to compete in world-class wrestling events, and both achieved Australian Championship status. Jess took second place at the Oceana event, and separately, Ben won the Australian cup in the open event. Watch out for these two competing at the Commonwealth Games and Tokyo Olympics! We thank the head coach Witold Rejlich for his dedication to the Olympic sport and to seeing young people achieving, as well as his volunteer coaches Lukasz Jagiello, Ben Lane, Ben Keaney, and Jackie Hattingh.

## Tots Tumbling

Tots Tumbling has continued to be a popular program for parents and carers with toddlers. Our thanks go out to the facilitators who put in a great amount of effort to sustain the program and keep it vibrant. Our most recent tots instructor, Nicole Luff, is an experienced early childhood educator and has been focussing on gross and fine motor skill development for the tots, putting smiles on the faces of young and old as we see the participants developing skills and confidence.

## Parkour

Parkour has been popular with pre-teens and teens, as the excitement of jumping, leaping, rolling, climbing, and running over and around obstacles has taken off! Our instructors are well trained and ensure the safety of participants as they train in our controlled environment, and later take it to the streets.

## Rock Wall

Our Rockwall enthusiasts continue to challenge themselves on our ever-changing rock wall. We thank Ross Davies for volunteering his time and taking charge of the sport for seniors, and Stephen Caddick for showing the young participants the ropes.

## Canberra City Cheerleading

Canberra City Cheerleading continue to utilise Erindale Centre for their training. They have seen some success on the national stage, with their junior routine placing first at the Gold Coast nationals.


Aspire
Commit
Believe

# Our Board

### David McLean, President.

David is currently the President of Canberra PCYC and formerly the ACT Chief Police Officer's appointed representative pursuant to the CPCYC constitution.

David is a career police officer whose recent responsibilities have included criminal investigations and crime prevention as Deputy Chief Police Officer, ACT Policing.

David remains a member of the Australian Federal Police senior executive service however since March 2014 has been serving the CPCYC in a private capacity.

David is also active in the Canberra rugby league community where he is currently President of the Woden Weston Rams Juniors.

David is also Secretary of the parent board which overseas the operations of both the senior and junior Woden Rams Rugby League clubs.

### Peter Askew, Vice President.

Peter has a passion for growing and developing businesses both nationally and internationally. He has been actively supporting the development and growth of technology and services businesses for over 25 years.

Peter's experience in his own businesses has created an ability to fully understand the challenges and general obstacles faced by companies growing and expanding into new markets. This has proven to be a necessary criterion to building strong empathetic and trusting relationships with his clients.

Peter is an active member of the Canberra business community regularly being requested to be involved with both industry and government bodies to provide a commercial and small business aspect to the issues being addressed.

Peter has developed a strong reputation throughout the Asia Pacific and in particular the Australian corporate and government market in consistently achieving significant business growth results for his customers. This recognition can be demonstrated with the consistent and outstanding achievements created in his business development activities both nationally and internationally.

### Tony Campbell.

Tony is the CEO/founder of SupportLink National Pty Ltd. He has 29 years experience in the delivery of Community Services within rural and metropolitan communities at executive and clinical levels.

Tony has established funded services/ program's that include youth at risk, supported accommodation, relationship counselling, family support, aged care respite/case management/community transport, community facilities, coronial services, crime prevention program's and integrated services frameworks for whole of government and or various police services across.

Tony has made many contributions to CPCYC as a board member and through SupportLink.

### Michael Costigan.

### Lukasz Jagiello.

### Jayson Richard Hinder.

Chairman/director - Molonglo Financial Services
Director – Physical Activity Foundation
Director – Raising hope Foundation,
Honorary Legal Advisor – Uniting Care.
President Gungahlin Branch – Australian Labor Party.
Convenor – ALP Health Policy Committee.
Member – Australian Parliamentary Rugby Team.
Vice President – ACT Veterans Rugby Union Club.
Coach – Uni-Norths senior Rugby Club. Small Business Owner.
Advisor – ACT Law Society Legal Advice Bureau.

### Steve Merenda.

### Deputy Chief Police Officer (Crime) Commander Andrea Quinn, AFP Representative.

### Deputy Chief Police Officer (Crime) Commander Mark Walters, AFP Representative.

CANBERRA POLICE COMMUNITY YOUTH CLUB INCORPORATED

A.B.N. 71 012 467 609

## COMMITTEE REPORT

The Committee present their report on the financial statements of the Association for the year ended 30 June 2016.

The names of Committee members at any time during the financial year, or at the date of this report, are:

| | |
|---|---|
| PCYC CEO: | Stephen Imrie (Acting CEO) (From 5/15 until 12/15) |
| PCYC CEO: | Tony Campbell (Interim Exec Manager) (12/15 until 8/16) |
| PCYC Executive Manager | Cheryl O'Donnell (appointed 8/16) |
| AFP representative: | Andrea Quinn (From 6/15 until 10/16) |
| AFP representative: | Rob Wilson (From 10/16) |

**Community Appointments:**

| | |
|---|---|
| President: | David McLean (appointed 11/14) |
| Vice President: | Peter Askew (appointed 11/15) |
| Treasurer: | Steve Merenda (appointed 6/16) |
| Committee Member: | Tony Campbell (appointed 11/15, resigned 9/16) |
| Community Member: | Jayson Hinder (appointed 11/15) |
| Community Member: | Michael Costigan (appointed 11/15, resigned 11/16) |
| Community Member: | Lukasz Jajiello (appointed 11/15) |

### Principal Activities for the Association for the year ended 30 June 2016

During the financial year the Club's principal activities were in accordance with the Objects and Purposes listed in Part II of the Canberra Police Community Youth Club Incorporated Constitution. There has been no significant change in the nature of those activities during this financial year.

### Results

The Canberra Police Community Youth Club Incorporated had a surplus of $237,870 for the year ended 30 June 2016 (2015: deficit $82,260).

### Register of Members

In accordance with Section 67 of the *Associations Incorporations Act 1991*, the registers of members for the Canberra Police Community Youth Club Incorporated are available for inspection by members at reasonable times.

Erindale Centre Register

Erindale PCYC
Gratton Court
Erindale ACT 2903

LUKASZ JAGIELLO

Signed at ERINDALE CENTRE this 20 day of JANUARY 201~~6~~ 7

On behalf of the Club

CANBERRA POLICE COMMUNITY YOUTH CLUB INCORPORATED

A.B.N. 71 012 467 609

## STATEMENT OF COMPREHENSIVE INCOME
## FOR THE YEAR ENDED 30 JUNE 2016

| | Note | 2016 $ | 2015 $ |
|---|---|---|---|
| Grant income | | 1,182,058 | 1,195,868 |
| Fundraising | | 487,630 | 520,800 |
| Fee for service program income | | 97,972 | 142,615 |
| Other income | | 129,231 | 91,117 |
| **REVENUE** | 2 | **1,896,891** | **1,950,400** |
| | | | |
| Accounting and auditing fees | | 25,810 | 26,760 |
| General expenses | | 45,731 | 31,993 |
| Computer and software | | 8,820 | 5,155 |
| Meetings and conferences | | 2,885 | 5,452 |
| Amenities and office supplies | | 65,733 | 63,091 |
| Depreciation | | 115,704 | 75,399 |
| Asset write off | | - | 50,307 |
| Communication | | 22,974 | 28,529 |
| Insurance | | 37,457 | 19,775 |
| Legal fees | | 1,669 | 61,561 |
| Program costs | | 16,848 | 38,173 |
| Rent | | 101,457 | 98,977 |
| Employee expenses | | 917,800 | 984,873 |
| Motor vehicle expense | | 35,441 | 50,058 |
| In-kind expense | | - | 3,000 |
| Doubtful debt expense | | - | 6,018 |
| Fundraising expense | | 256,649 | 319,094 |
| Other expenses | | 4,043 | 161,214 |
| **TOTAL EXPENSES** | | **1,659,021** | **2,029,429** |
| **Current year Surplus / (Deficit) before income tax** | | 237,870 | (79,029) |
| Income tax expense | | - | - |
| **Current Year Surplus / (Deficit)** | | **237,870** | **(79,029)** |
| **Other Comprehensive Income** | | | |
| Revaluation of land and buildings | | - | 946,071 |
| **Total Comprehensive Income for the Period** | | **237,870** | **867,042** |

The accompanying notes form part of these financial statements.

## CANBERRA POLICE COMMUNITY YOUTH CLUB INCORPORATED

A.B.N. 71 012 467 609

## STATEMENT OF FINANCIAL POSITION

### AS AT 30 JUNE 2016

| | Note | 2016 $ | 2015 $ |
|---|---|---|---|
| **CURRENT ASSETS** | | | |
| Cash assets | 3 | 344,178 | 153,412 |
| Held-to-maturity investments | 4 | 180,369 | 133,704 |
| Receivables | 5 | 4,695 | 8,050 |
| Other assets | 6 | 23,591 | 16,860 |
| **TOTAL CURRENT ASSETS** | | **552,833** | **312,026** |
| **NON-CURRENT ASSETS** | | | |
| Property, plant and equipment | 7 | 2,492,179 | 2,560,702 |
| Intangibles | 8 | - | - |
| **TOTAL NON-CURRENT ASSETS** | | **2,492,179** | **2,560,702** |
| **TOTAL ASSETS** | | **3,045,012** | **2,872,728** |
| **CURRENT LIABILITIES** | | | |
| Payables | 9 | 73,002 | 16,968 |
| Other liabilities | 10 | 79,111 | 97,417 |
| Unearned income | 11 | 100 | 39,236 |
| Financial liabilities | 12 | 19,013 | 34,246 |
| Provisions | 13 | 37,642 | 89,359 |
| **TOTAL CURRENT LIABILITIES** | | **208,868** | **277,226** |
| **NON-CURRENT LIABILITIES** | | | |
| Financial liabilities | 12 | - | 459 |
| **TOTAL NON-CURRENT LIABILITIES** | | - | **459** |
| **TOTAL LIABILITIES** | | **208,868** | **277,685** |
| **NET ASSETS** | | **2,836,144** | **2,595,043** |
| **EQUITY** | | | |
| Reserves | | 1,389,089 | 1,389,089 |
| Retained surplus | | 1,447,055 | 1,205,954 |
| **TOTAL EQUITY** | | **2,836,144** | **2,595,043** |

The accompanying notes form part of these financial statements.

CANBERRA POLICE COMMUNITY YOUTH CLUB INCORPORATED

A.B.N. 71 012 467 609

## STATEMENT OF CHANGES IN EQUITY
## FOR THE YEAR ENDED 30 JUNE 2016

| | Retained surplus | Asset revaluation reserve | Total |
|---|---|---|---|
| | $ | $ | $ |
| **Balance at 1 July 2014** | **1,288,214** | **443,018** | **1,731,232** |
| Operating deficit for the year | (79,029) | - | (82,260) |
| Revaluation increment | - | 946,071 | 946,071 |
| **Balance at 30 June 2015** | **1,209,185** | **1,389,089** | **2,595, 043** |
| **Balance at 1 July 2015** | **1,209,185** | **1,389,089** | **2,598,274** |
| Operating surplus for the year | 237,870 | - | 237,870 |
| Revaluation increment | - | - | - |
| **Balance at 30 June 2016** | **1,447,055** | **1,389,089** | **2,836,144** |

The accompanying notes form part of these financial statements.

CANBERRA POLICE COMMUNITY YOUTH CLUB INCORPORATION

A.B.N. 71 012 467 609

# STATEMENT OF CASH FLOWS
## FOR THE YEAR ENDED 30 JUNE 2016

| | Note | 2016 $ | 2015 $ |
|---|---|---|---|
| **CASH FLOW FROM OPERATING ACTIVITIES** | | | |
| Grants received | | 1,142,822 | 1,354,691 |
| Revenue | | 246,310 | 263,871 |
| Fundraising | | 487,630 | 520,800 |
| Payments to customers, suppliers and employees | | (1,567,161) | (1,994,009) |
| Interest received | | 6,335 | 6,240 |
| **Net cash provided by operating activities** | 14 | **315,936** | **151,593** |
| **CASH FLOW FROM INVESTING ACTIVITIES** | | | |
| Payment for assets | | (44,641) | (34,040) |
| Proceeds from sale of assets | | - | 4,600 |
| **Net cash (used in) investing activities** | | **(44,641)** | **(29,440)** |
| **CASH FLOWS FROM FINANCING ACTIVITIES** | | | |
| Transfers to investments | | (46,075) | (124,477) |
| Repayments from borrowings | | (35,145) | (77,009) |
| Proceeds from borrowings | | - | 54,075 |
| **Net cash (used in) financing activities** | | **(81,220)** | **(147,411)** |
| Net increase/(decrease) in cash held | | 190,074 | (25,258) |
| Cash at the beginning of the year | | 153,412 | 178,670 |
| **Cash at the end of the year** | 3 | **343,486** | **153,412** |

The accompanying notes form part of these financial statements.

## NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### Basis of Preparation

The financial report of Canberra Police Community Youth Club Incorporated (PCYC) for the year ended 30 June 2016 was authorised for issue in accordance with a resolution of the directors in January 2016 .

The following significant policies have been adopted in the preparation of this financial report.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards - Reduced Disclosure Requirements and Interpretations issued by the Australian Accounting Standards Board (AASB), and the *Associations Incorporated Act (ACT) 1991*. The association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards. The financial report has also been prepared on a historical basis.

*Historical cost convention*
The financial statements have been prepared under the historical cost convention.

*Critical accounting estimates*
The preparation of the financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the incorporated association's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements, are disclosed in note 2.

The financial report is presented in Australian dollars unless otherwise stated.

### Accounting Policies

**a) Income Tax**

The Association is a tax exempt body under relevant provisions of the Income Tax Assessment Act, 1997.

**b) Property, Plant and Equipment**

**Property**

Property is carried at fair value less, where applicable, any accumulated depreciation and impairment losses. Land and Buildings are revalued every three to five years.

**Plant and equipment**

Plant and equipment are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of plant and equipment is greater than its estimated recoverable amount, the carrying amount is written down immediately to its estimated recoverable amount and impairment losses recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a revalued asset. A formal assessment of recoverable amount is made when impairment indicators are present.

The cost of fixed assets constructed within the association includes the cost of materials, direct labour, borrowing costs and an appropriate proportion of fixed and variable overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the association and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in profit or loss during the financial period in which they are incurred.

## NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### b) Property, Plant and Equipment (continued)

**Depreciation**

The depreciable amount of all fixed assets, including buildings and capitalised lease assets, is depreciated on a diminishing basis over the asset's useful life commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

Gains and losses on disposals are determined by comparing net proceeds with the carrying amount. These gains and losses are recognised in profit or loss in the period in which they occur. When revalued assets are sold, amounts included in the revaluation relating to that asset are transferred to retained surplus.

### c) Impairment of Assets

At the end of each reporting period, the association assesses whether there is any indication that an asset may be impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (eg in accordance with the revaluation model in AASB 116). Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

Where it is not possible to estimate the recoverable amount of an individual asset, the association estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

### d) Employee Provisions

*Defined contribution plans*

Obligations for contributions to defined contribution superannuation plans are recognised as an expense in the statement of comprehensive income as incurred.

*Long service leave benefits*

Long service leave benefits included in the provision for employee benefits represent the present value of the estimated future cash outflows to be made resulting from employees' services provided to reporting date. The provision is calculated using expected future increases in wage and salary rates including related on-costs and expected settlement dates based on turnover history. When material, the benefit is discounted to determine its present value.

*Wages, salaries and annual leave*

Liabilities for wages and salaries, including non-monetary benefits and annual leave expected to be settled with 12 months of the reporting date are recognised in respect of employees' services up to the reporting date. They are measured at the amounts expected to be paid when the liabilities are settled.

## NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### e) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

### f) Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts receivable from customers for goods sold in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Accounts receivable are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment. Refer to Note 1(f) for further discussion on the determination of impairment losses.

### g) Revenue and Other Income

Non-reciprocal grant revenue is recognised in profit or loss when the association obtains control of the grant, it is probable that the economic benefits gained from the grant will flow to the association and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

When grant revenue is received whereby the association incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

The association receives non-reciprocal contributions of assets from the government and other parties for zero or a nominal value. These assets are recognised at fair value on the date of acquisition in the statement of financial position, with a corresponding amount of income recognised in profit or loss.

Donations and bequests are recognised as revenue when received.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

All revenue is stated net of the amount of goods and services tax.

### h) Borrowing Costs

Borrowing costs directly attributable to the acquisition, construction or production of assets that necessarily take a substantial period of time to prepare for their intended use or sale are added to the cost of those assets, until such time as the assets are substantially ready for their intended use or sale.

All other borrowing costs are recognised as expenses in the period in which they are incurred.

## NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### i) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

### j) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

### k) Accounts Payable and Other Payables

Accounts payable and other payables represent the liabilities outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

### l) Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

### m) Key Estimates

(i) *Impairment*

The association assesses impairment at the end of each reporting period by evaluation of conditions and events specific to the association that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using historical knowledge and current available information.

### n) Key Judgements

(i) *Provision for impairment of receivables*

The committee believes that receivables will be paid within 12 months and therefore no provision for impairment has been made.

(ii) *Employee benefits*

For the purpose of measurement, AASB 119: *Employee Benefits* (September 2011) defines obligations for short-term employee benefits as obligations expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related services. As the association expects that all of its employees would use all of their annual leave entitlements earned during a reporting period before 12 months after the end of the reporting period, the association believes that obligations for annual leave entitlements satisfy the definition of short-term employee benefits and, therefore, can be measured at the (undiscounted) amounts expected to be paid to employees when the obligations are settled.

## NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### i) New standards and interpretations issued but not yet effective

The incorporated association has adopted all of the new, revised or amending Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') that are mandatory for the current reporting period.

Any new, revised or amending Accounting Standards or Interpretations that are not yet mandatory have not been early adopted.

New Accounting Standards and Interpretations not yet mandatory or early adopted
Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet mandatory, have not been early adopted by the incorporated association for the annual reporting period ended 30 June 2016. The incorporated association's assessment of the impact of these new or amended Accounting Standards and Interpretations, most relevant to the incorporated association, are set out below.

AASB 9 Financial Instruments
This standard is applicable to annual reporting periods beginning on or after 1 January 2018. The standard replaces all previous versions of AASB 9 and completes the project to replace IAS 39 'Financial Instruments: Recognition and Measurement'. AASB 9 introduces new classification and measurement models for financial assets. A financial asset shall be measured at amortised cost, if it is held within a business model whose objective is to hold assets in order to collect contractual cash flows, which arise on specified dates and solely principal and interest. All other financial instrument assets are to be classified and measured at fair value through profit or loss unless the entity makes an irrevocable election on initial recognition to present gains and losses on equity instruments (that are not held-for-trading) in other comprehensive income ('OCI'). For financial liabilities, the standard requires the portion of the change in fair value that relates to the entity's own credit risk to be presented in OCI (unless it would create an accounting mismatch). New simpler hedge accounting requirements are intended to more closely align the accounting treatment with the risk management activities of the entity. New impairment requirements will use an 'expected credit loss' ('ECL') model to recognise an allowance. Impairment will be measured under a 12-month ECL method unless the credit risk on a financial instrument has increased significantly since initial recognition in which case the lifetime ECL method is adopted. The standard introduces additional new disclosures. The incorporated association will adopt this standard from 1 July 2018 but the impact of its adoption is yet to be assessed by the incorporated association.

AASB 15 Revenue from Contracts with Customers
This standard is applicable to annual reporting periods beginning on or after 1 January 2018. The standard provides a single standard for revenue recognition. The core principle of the standard is that an entity will recognise revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. The standard will require: contracts (either written, verbal or implied) to be identified, together with the separate performance obligations within the contract; determine the transaction price, adjusted for the time value of money excluding credit risk; allocation of the transaction price to the separate performance obligations on a basis of relative stand-alone selling price of each distinct good or service, or estimation approach if no distinct observable prices exist; and recognition of revenue when each performance obligation is satisfied. Credit risk will be presented separately as an expense rather than adjusted to revenue. For goods, the performance obligation would be satisfied when the customer obtains control of the goods. For services, the performance obligation is satisfied when the service has been provided, typically for promises to transfer services to customers. For performance obligations satisfied over time, an entity would select an appropriate measure of progress to determine how much revenue should be recognised as the performance obligation is satisfied. Contracts with customers will be presented in an entity's statement of financial position as a contract liability, a contract asset, or a receivable, depending on the relationship between the entity's performance and the customer's payment.

## NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### o) New standards and interpretations issued but not yet effective (continued)

Sufficient quantitative and qualitative disclosure is required to enable users to understand the contracts with customers; the significant judgments made in applying the guidance to those contracts; and any assets recognised from the costs to obtain or fulfil a contract with a customer. The incorporated association will adopt this standard from 1 July 2018 but the impact of its adoption is yet to be assessed by the incorporated association.

AASB 16 Leases
This standard is applicable to annual reporting periods beginning on or after 1 January 2019. The standard replaces AASB 117 'Leases' and for lessees will eliminate the classifications of operating leases and finance leases. Subject to exceptions, a 'right-of-use' asset will be capitalised in the statement of financial position, measured as the present value of the unavoidable future lease payments to be made over the lease term. The exceptions relate to short-term leases of 12 months or less and leases of low-value assets (such as personal computers and small office furniture) where an accounting policy choice exists whereby either a 'right-of-use' asset is recognised or lease payments are expensed to profit or loss as incurred. A liability corresponding to the capitalised lease will also be recognised, adjusted for lease prepayments, lease incentives received, initial direct costs incurred and an estimate of any future restoration, removal or dismantling costs. Straight-line operating lease expense recognition will be replaced with a depreciation charge for the leased asset (included in operating costs) and an interest expense on the recognised lease liability (included in finance costs). In the earlier periods of the lease, the expenses associated with the lease under AASB 16 will be higher when compared to lease expenses under AASB 117. For classification within the statement of cash flows, the lease payments will be separated into both a principal (financing activities) and interest (either operating or financing activities) component. For lessor accounting, the standard does not substantially change how a lessor accounts for leases. The incorporated association will adopt this standard from 1 July 2019 but the impact of its adoption is yet to be assessed by the incorporated association.

## NOTE 2. REVENUE AND OTHER INCOME

| | 2016 | 2015 |
|---|---|---|
| | $ | $ |
| Grant income | 1,182,058 | 1,195,868 |
| Fundraising | 487,630 | 520,800 |
| Fee for service | 97,972 | 142,615 |
| Parking fees | 71,792 | 31,182 |
| Membership | 11,587 | 7,020 |
| In kind | - | 3,000 |
| Interest received | 6,335 | 6,240 |
| Other income | 39,517 | 43,675 |
| **TOTAL REVENUE** | **1,896,891** | **1,950,400** |

## NOTE 3. CASH AND CASH EQUIVALENTS

| | | |
|---|---|---|
| Cash on hand | - | 100 |
| Bendigo Bank accounts | 343,702 | 152,393 |
| Westpac Art Union account | 475 | 919 |
| | **344,178** | **153,412** |

## NOTE 4. HELD-TO-MATURITY INVESTMENTS

| | 2016 | 2015 |
|---|---|---|
| | $ | $ |
| 3 month term deposit | 40,173 | 20,948 |
| 6 month term deposits | 140,196 | 112,756 |
| | **180,369** | **133,704** |

## NOTE 5. ACCOUNTS RECEIVABLE

| | 2016 | 2015 |
|---|---|---|
| Accounts receivable | 5,095 | 14,068 |
| Less: Provision for doubtful debt | (400) | (6,018) |
| | **4,695** | **8,050** |

## NOTE 6. OTHER CURRENT ASSETS

| | 2016 | 2015 |
|---|---|---|
| Prepayments | 16,934 | 7,571 |
| Other debtors | 107 | 2,104 |
| Interest income accrual | 550 | 1,185 |
| Rental bond | 6,000 | 6,000 |
| | **23,591** | **16,860** |

## NOTE 7. PROPERTY, PLANT AND EQUIPMENT

| | 2016 | 2015 |
|---|---|---|
| Erindale Property – At valuation | | |
| Land | 110,000 | 110,000 |
| Building | 1,270,000 | 1,270,000 |
| Accumulated depreciation | (50,800) | - |
| | **1,329,200** | **1,380,000** |
| Turner Property – At valuation | | |
| Land | 380,000 | 380,000 |
| Building | 710,000 | 710,000 |
| Accumulated depreciation | (28,400) | - |
| | **1,061,600** | **1,090,000** |
| Gym equipment | | |
| At cost | 42,108 | 34,426 |
| Accumulated depreciation | (34,118) | (27,378) |
| | **7,990** | **7,048** |

**Revaluation**

The buildings were revalued upwards to $1,980,000 as at 30 June 2015. Land was revalued upwards to $490,000 as at 30 June 2015. The valuation amounts were based on current market value. The independent valuation was carried out by Herron Todd White.

CANBERRA POLICE COMMUNITY YOUTH CLUB INCORPORATED

A.B.N. 71 012 467 609

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016

## NOTE 7. PROPERTY, PLANT AND EQUIPMENT (CONTINUED)

| | 2016 | 2015 |
|---|---|---|
| | $ | $ |
| Motor vehicles | | |
| At cost | 228,793 | 228,793 |
| Accumulated depreciation | (183,814) | (167,445) |
| | **44,979** | **61,348** |
| Office plant and equipment | | |
| At cost | 68,821 | 65,781 |
| Accumulated depreciation | (55,121) | (49,641) |
| | **13,700** | **16,140** |
| Rockwall | | |
| At cost | 54,010 | 54,010 |
| Accumulated depreciation | (54,010) | (47,844) |
| | - | **6,166** |
| EC office development | | |
| At cost | 36,459 | - |
| Accumulated depreciation | (1,749) | - |
| | **34,710** | - |
| | **2,492,179** | **2,560,702** |

**Movements in carrying amounts**

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

| | Land & Buildings | Gym Equipment | Motor Vehicles | Office Plant & Equipment | EC Office Development | Rockwall | Total |
|---|---|---|---|---|---|---|---|
| | $ | $ | $ | $ | $ | $ | $ |
| **Balance at 1 July 2015** | **2,470,000** | **6,548** | **61,348** | **16,640** | - | **6,166** | **2,560,702** |
| Additions | - | 8,182 | - | - | 36,459 | - | 44,641 |
| Depreciation expense | (79,200) | (6,740) | (16,369) | (5,480) | (1,749) | (6,166) | (115,704) |
| **Balance at 30 June 2016** | **2,390,800** | **7,990** | **44,979** | **11,160** | **34,710** | **0** | **2,489,639** |

- The fair value of properties classified as 'Land' has been taken to be the market value (level 2 inputs), of similar properties as determined by an independent valuer; and
- The fair value of buildings has been taken to be depreciated replacement cost. The buildings held for specialised purposes and where there is no readily available market price has been taken to be Fair Value- Highest and Best Use (level 3 inputs), as determined by an independent valuer.

Page 13 of 20

CANBERRA POLICE COMMUNITY YOUTH CLUB INCORPORATED

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

## NOTE 8. INTANGIBLE ASSETS

| | 2016 | 2015 |
|---|---|---|
| | $ | $ |
| Trademarks | 14,825 | 14,825 |
| Other | 3,071 | 3,071 |
| Impairment of intangible assets | (17,896) | (17,896) |
| | - | - |

## NOTE 9. TRADE AND OTHER PAYABLES

| | | |
|---|---|---|
| Trade creditors | 73,002 | 16,968 |
| | **73,002** | **16,968** |

## NOTE 10. OTHER PAYABLES

| | | |
|---|---|---|
| Audit fee | 11,330 | 10,400 |
| Superannuation payable | 6,601 | 3,321 |
| GST payable | 17,741 | 9,544 |
| Deposits held | 2,900 | 3,500 |
| Payroll liabilities | 40,538 | 70,742 |
| | **79,111** | **97,507** |

## NOTE 11. UNEARNED INCOME

| | | |
|---|---|---|
| Unexpended grant | - | 39,236 |
| Income received in advance | 100 | - |
| | **100** | **39,236** |

## NOTE 12. FINANCIAL LIABILITIES

| | | |
|---|---|---|
| CURRENT | | |
| Macquarie insurance loan | - | 13,267 |
| Overdraft loan | 440 | 5,443 |
| Bank loan | - | 15,536 |
| Premium funding insurance | 18,574 | - |
| | **19,013** | **34,246** |
| NON CURRENT | | |
| Overdraft loan | - | 459 |
| | **-** | **459** |

## NOTE 13. EMPLOYEE PROVISIONS

| | 2016 $ | 2015 $ |
|---|---|---|
| CURRENT | | |
| Annual leave | 37,642 | 61,306 |
| Long service leave – Portable | - | 3,080 |
| Long service leave – Non portable | - | 2,021 |
| Provision for redundancy | - | 22,952 |
| | **37,642** | **89,359** |

## NOTE 14. CASH FLOW INFORMATION

Reconciliation of cash

| | 2016 | 2015 |
|---|---|---|
| Cash on hand | - | 100 |
| Cash at bank | 344,178 | 153,312 |
| | **344,178** | **153,412** |

Reconciliation of cash flows from operations after income tax

| | 2016 | 2015 |
|---|---|---|
| Profit / (Loss) after income tax | 237,870 | (79,029) |
| *Non-cash flows in result* | | |
| Depreciation | 115,704 | 75,399 |
| Net (gain) / loss on disposal of property, plant and equipment | - | 53,702 |
| Impairment of assets | - | 23,913 |
| *Changes in assets and liabilities, net of the effects of purchase and disposal of subsidiaries* | | |
| Increase / (Decrease) in employee provisions | (52,176) | (20,507) |
| Increase / (Decrease) in creditors, accruals and tax liabilities | 17,914 | 74,566 |
| Decrease / (Increase) in receivables and prepayments | (3,376) | 23,548 |
| *Total cash flows from operations* | **315,936** | **151,592** |

## NOTE 15. FUTURE COMMITMENTS

Future minimum rentals payable under non-cancellable operating leases are as follows:

| | 2016 | 2015 |
|---|---|---|
| Within one year | 66,931 | 70,917 |
| After one year but not more than five years | 364,500 | 356,431 |
| After more than five years | - | 75,000 |
| | **431,431** | **502,348** |

PCYC leases office space, and office equipment under non-cancellable operating leases expiring from one year to six years.

Leases generally provide PCYC with a right to renewal at which time all terms are negotiated.

## NOTE 16: RELATED PARTIES

The names of each person holding the position of director of Canberra Police Community Youth Club during the financial year were:

| | |
|---|---|
| Stephen Imrie | Tony Campbell |
| Cheryl O'Donnell | Andrea Quinn |
| Rob Wilson | David McLean |
| Peter Askew | Steve Merenda |
| Jayson Hinder | Michael Costigan |
| Lukasz Jajiello | |

Staff Member Stephen Imrie is also a Director of Youth Coalition of the ACT. During the financial year, transactions with Youth Coalition amounted to $350 for a PCYC membership fee. Canberra Police Community Youth Cluc (CPCYC) received the membership at usual market price.

Committee Member Peter Askew also owns Tuggeranong Business Park, an office rental property that CPCYC rents for admin space. The property is managed by Advanced Business Connections, also part owned by Peter Askew. During the financial year, transactions with Advanced Business Connections amounted to $78,651.02 inclusive of GST, including outgoings. All transactions were made on normal commercial terms and conditions.

Committee member Jayson Hinder is also owner of Jayson Hinder & Associates, a law firm that CPCYC utilises for legal services. Jayson provides pro bono services for CPCYC, and occasionally provides paid services. During the financial year, transactions with Jayson Hinder & Associates amounted to $736.00 inclusive of GST. All paid transactions were made on normal commercial terms and conditions and at market rates.

Committee Member Jayson Hinder is also a Director at Bendigo Bank. Bendigo Bank is a previous sponsor of the company, and CPCYC's main banking institute. Transactions with Bendigo Bank outside of usual business banking was zero.

Committee Member Tony Campbell is also Director at Supportlink. Support link have provided in kind support to CPCYC by way of provision of client management resource and technical support for client management resource. This has been valued at $3,000.00. Further to this, Tony Campbell was employed by the CPCYC Committee as an Executive consultant and was paid $44,927.75 for work conducted in the financial year 2015/2016.

Committee member David McLean is also a staff member at Australian Federal Police. David's presidential role in PCYC is separate to AFP involvement.

Committee Member Commander Andrea Quinn is a member of the Australian Federal Police. Commander Quinn's role in CPCYC is appointed by the AFP in her position as Deputy Chief Police Officer as per CPCYC's constitution.

Committee Member Superintendent Robert Wilson is a member of the Australian Federal Police. Superintendent Wilson's role in CPCYC is appointed by AFP in his position as Superintendent (Family Violence & Community Safety) as per CPCYC's constitution.

## NOTE 17. KEY MANAGEMENT PERSONNEL

The directors and key management personnel compensations during the year ended 30 June 2016 was:

| | Short term benefits | Long term benefits | Post-retirement benefits | Termination Benefits |
|---|---|---|---|---|
| **2016** | | | | |
| Total compensation | **167,092** | **-** | **15,759** | **5,501** |
| **2015** | | | | |
| Total compensation | 116,005 | - | 8,324 | - |

## NOTE 18. EVENTS AFTER THE REPORTING PERIOD

The committee is not aware of any significant events since the end of the reporting period.

## NOTE 19. FINANCIAL RISK MANAGEMENT

The association's financial instruments consist mainly of deposits with banks, local money market instruments, short-term investments, accounts receivable and payable, and leases.

## NOTE 20. ECONOMIC DEPENDENCY

PCYC is dependent on contributions and other revenue received from its grants. The grant funding is received from Australian Federal Police and Community Services Directorate.

CANBERRA POLICE COMMUNITY YOUTH CLUB INCORPORATED

A.B.N. 71 012 467 609

## STATEMENT BY MEMBERS OF THE COMMITTEE

In the opinion of the Committee:

- The attached financial statements and notes comply with the Australian Accounting Standards - Reduced Disclosure Requirements;
- The attached financial statements and notes give a true and fair view of Canberra Police Community Youth Club Incorporated's financial position as at 30 June 2016 and of its performance for the financial year ended on that date; and
- There are reasonable grounds to believe that Canberra Police Community Youth Club Incorporated will be able to pay its debts as and when they become due and payable.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of

LUKASZ JAGIELLO

Signed at ERINDALE CENTRE this 20 day of JANUARY ~~2016~~ 2017

On behalf of the Association

**RSM Australia Pty Ltd**

Equinox Building 4, Level 2, 70 Kent Street Deakin ACT 2600
GPO Box 200 Canberra ACT 2601

T +61 (0) 2 6217 0300
F +61 (0) 2 6217 0401

www.rsm.com.au

# INDEPENDENT AUDITOR'S REPORT

## TO THE MEMBERS OF

## CANBERRA POLICE COMMUNITY YOUTH CLUB

We have audited the accompanying financial report of Canberra Police Community Youth Club Incorporated (Canberra PCYC), which comprises the statement of financial position as at 30 June 2016, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the statements by the members of the committee.

*Committee's Responsibility for the Financial Report*

The committee members of the association are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards – Reduced Disclosure Requirements and the *Associations Incorporation Act (ACT) 1991*, and for such internal control as management determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

*Auditor's Responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the members, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



**THE POWER OF BEING UNDERSTOOD**
AUDIT | TAX | CONSULTING

RSM Australia Pty Ltd is a member of the RSM network and trades as RSM. RSM is the trading name used by the members of the RSM network. Each member of the RSM network is an independent accounting and consulting firm which practices in its own right. The RSM network is not itself a separate legal entity in any jurisdiction.

RSM Australia Pty Ltd ACN 009 321 377 atf Birdanco Practice Trust ABN 65 319 382 479 trading as RSM

Liability limited by a scheme approved under Professional Standards Legislation

*Independence*

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

*Opinion*

In our opinion the financial report presents fairly, in all material respects, the financial position of Canberra PCYC as at 30 June 2016 and its financial performance for the year then ended in accordance with Australian Accounting Standards – Reduced Disclosure Requirements and the *Associations Incorporation Act (ACT) 1991*.

RSM Australia Partners

**RSM Australia Pty Ltd**

Canberra, Australian Capital Territory
Dated: 30th January 2017

**RODNEY MILLER**
Director

CANBERRA
PCYC
Building Positive Futures™
POLICE COMMUNITY YOUTH CLUB INC.